

**Potomac Area Technology And Computer Society, Inc.  
Board of Directors Meeting Minutes**

Meeting Date: 21 August 2023 Location: On-line (Zoom) Starting Time: 19:01

*In Attendance:*

<input checked="" type="checkbox"/> Paul Howard, President	<input type="checkbox"/> Nick Wenri, 1 <sup>st</sup> VP	<input checked="" type="checkbox"/> Mel Mikosinski, 2 <sup>nd</sup> VP
<input checked="" type="checkbox"/> Jim Rhodes, Secretary	<input checked="" type="checkbox"/> Roger Fujii, Treasurer	<input checked="" type="checkbox"/> Bill Walsh, Director
<input checked="" type="checkbox"/> Mike Emery, Director	<input checked="" type="checkbox"/> Leti Labell, Director	<input checked="" type="checkbox"/> Mel Sachs, Director
<input checked="" type="checkbox"/> Geoffrey Goodrum, Director	<input type="checkbox"/> Henry Winokur, Dir/Editor	

*x Denotes Present                      □ Denotes Absent*

*Reports Received (attached):*

1. July 2023 BOD Meeting Minutes (Jim Rhodes)
2. August 2023 Treasurer Report (Roger Fujii)
3. August 2023 Membership Report (Mel Mikosinski)

*Significant Discussion/Actions:*

- *President’s Remarks:* Included at the top of the agenda. Paul Howard verbally repeated his thanks for the assistance rendered by Mel Mikosinski, Geof Goodrum, and Roger Fujii in resolving the GoDaddy/Outlook and Google Workspace email accounts. They are used for forwarding email, maintaining calendars, and managing distribution lists.
- *Secretary Comments:* Due to an oversight no recording was made of this Zoom Meeting so detailed minutes are not available. No financial motions/approvals occurred during the meeting.
- *Treasurer’s Report:* Nothing to add to the written report.
- *Membership Chair Report:* Nothing to add to the written report. Mel Mikosinski noted that he hasn’t received the list of this year’s Presenters for their membership extension credit. Jim Rhodes noted that a \$30 renewal check was received this date and would be passed to Mel at Wednesday’s meeting. Leti Labell advised that she use Geof’s app for attendance and it proved very useful.
- *Newsletter Editor’s Report:* Editor was on travel – next newsletter is scheduled for September.
- *New Business / Updates:* Paul Howard reported that Leti Labell was working on her reimbursement request for the anniversary party. Some receipts have been misplaced and a “best estimate” would be accepted with subsequent adjustments if required. Minor discussion on Saturday’s Meeting problem with showing slides and a need for a “fast response” group for meeting pass code requests. Paul and Roger discussed the advisability of setting up a YouTube channel for member presentation not requiring password access. It was decided that a separate non-protected area on the club website would suffice. Paul then gave a short screen show of Google Workspace appearance/organization/options for the benefit of board members not previously involved.
- All reports received were approved.

Recorder: Jim Rhodes

Adjournment: 19:51