

Potomac Area Technology And Computer Society, Inc.
Board of Directors Meeting Minutes

Meeting Date: 16 December 2024

Location: On-line (Zoom)

Starting Time: _____

In Attendance:

x Paul Howard, President	x Nick Wenri, 1 st VP	x Mel Mikosinski, 2 nd VP
x Jim Rhodes, Secretary	x Roger Fujii, Treasurer	x Bill Walsh, Director
x Mike Emery, Director	x Leti Labell, Director	x Mel Sacks, Director
x Geoffrey Goodrum, Director	<input type="checkbox"/> Henry Winokur, Dir/Editor	x Frank Fota, Director
x Denotes Present	<input type="checkbox"/> Denotes Absent	<input type="checkbox"/> Kathy Perrin, Director

Reports Received (attached):

1. November 2024 BOD Meeting Minutes (Jim Rhodes)
2. December 2024 Treasurer Report (Roger Fujii)
3. December 2024 Membership Report (Mel Mikosinski)
4. December 2024 APCUG Rep Report (Emailed)

Significant Discussion/Actions:

- *President's Remarks:* Paul Howard advised future program info is on the agenda.
- *Secretary Report:* (Several board members didn't receive November Minutes before meeting – apparently caught by Junk/Spam filters due to size) No Comments.
- *Treasurer's Report:* Roger Fujii had nothing to add to his written report; numbers sync with Mel Mikosinski's accounts. Mel requested that someone update the Pizza SIG Google file as its several months behind. Roger asked if Paul had submitted the IRS form – online access seemed limited to Paul's phone number; Paul to check. Paul requested that Roger submit a current year budget to board members. Paul noted that there are a bunch of expenses for the web site not fully quantified yet.
- *Membership Report:* Mel Mikosinski reported that we lost another member – down to 81. He has completed his portion of the audit and provided board members with a report; he does not do the check receipts portion. Geof Goodrum noted some confusion on Mel's report due to categorized amounts vice grand totals; Mel to issue a revised report.
- *Newsletter Editor Report:* Henry Winokur absent; he provided this year's publication schedule.
- *APCUG Representative Report:* Gabe Goldberg submitted his report by email; Paul noted some confusion due to use of abbreviated Apple Group names.

New Business / Updates:

- **A motion was made, seconded, and approved to give Newsletter Editor Henry Winokur a one month's membership extension for each editorial written.** Mel M. noted he had not yet posted prior year extensions based on Henry's matrix.
- Mel Sacks to coordinate with Nick Wenri and Mel Mikosinski on Biennial Audit; had some problems in downloading material. Paul requested having results to Board for January.
- Paul reported problems in working with Outlook Email group addresses; he proposed getting together with Geof to examine switching from Outlook to Google Workspace and maybe having Geof provide training on Google Workspace.
- Reviewed results of Membership Survey. Paul to forward Monitoring comments to Gabe.
- **A motion was made, seconded, and approved to charge an annual \$5.00 fee for renewing members who want to receive a mailed (USPS) newsletter.**

All reports received were approved.

• Recorder: _____ Jim Rhodes _____

Adjournment: _____