

Potomac Area Technology And Computer Society, Inc.
Board of Directors Meeting Minutes

Meeting Date: 20 July 2022 Location: On-line (Zoom) Starting Time: 19:00

In Attendance:

x Paul Howard, President	x Nick Wenri, 1 st VP	x Mel Mikosinski, 2 nd VP
x Jim Rhodes, Secretary	x Roger Fujii, Treasurer	x Bill Walsh, Director
<input type="checkbox"/> Gabe Goldberg, Director/APCUG	x Leti Labell, Director	x Mel Sachs, Director
x Charles Throneburg, Director	x Henry Winokur, Dir/Editor	<input type="checkbox"/> Steven Wertime, Director

x Denotes Present Denotes Absent

Reports Received (attached):

1. June 2022 BOD Meeting Minutes (Jim Rhodes)
2. July 2022 Treasurer Report (Roger Fujii)
3. July 2022 Membership Report (Mel Mikosinski)

Significant Discussion/Actions:

- *President's Remarks:* Nothing specific to report except as indicated in agenda; looking for volunteers to try out Google Workspace. While still registered as a non-profit our Google account has lapsed due to non-use and needs to be re-established.
- *Treasurer Report:* Roger had nothing to add beyond it has been very quiet. Mel Mikosinski asked about the status of expenditure approval. In reviewing expenditures Mel said that it appeared some checks may have been issued without recording approvals; he also noted that he was having problems seeing the files on Google Docs/Sheets. Roger, Mel, Paul, and Nick briefly discussed approval, timing, and recording procedures and file structures.
- *Membership Report:* Mel Mikosinski announced the he is trying a new procedure by noting which PATACS members are also OLLI members to try to identify how much of a draw we're having. At end of membership report he came up with a special section to give board members an idea of how loss projections were done. We're down to ninety-some and expect to lose another next month. He also related his analysis of various reasons for non-renewals or membership loss. We do have some people that join, drop-out, and rejoin years later – sort of zoom in and out.
- *Newsletters:* Henry Winokur reported he is working on the next issue and expects to have it out to the proof-readers tomorrow. There was some additional discussion on use of proof-readers – who and how much each could/should do.
- *APCUG Representative Report:* Paul Howard announced that Gabe Goldberg has resigned from the board. Paul requested that board members think about who might replace Gabe on the board. There is room for three additional members.
- *Future Programs:* Paul reported that the Fairfax August meeting is taken care of. Needs programs for the rest of the year as well as someone to step up and be the program chair. Also needs board members to sign-on and check out Google Workspace for PATACS use.
- All reports received were approved.

Recorder: Jim Rhodes

Adjournment: 19:48