



Learn-30

# Copy-Cut-Paste-Huh?

## Doing more with the clipboard (with or without steroids)

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Master the clipboard

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Be more productive

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# Who can do this?

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# Workflow

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Highlight / select

Copy [or cut]

Paste



# How do I do it?

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## Select it

- Highlight it with mouse
- Highlight it with keyboard
  - control-A to select all
- Highlight it with finger

## Copy it

- Edit | Copy
- Right-click | Copy
- alt-click | Copy
- control-C or command-C
- Tap-and-hold | Copy

## or Cut it

- Edit | Cut
- Right-click | Cut
- alt-click | Cut
- control-X or command-X
- Tap-and-hold | Cut

## Paste it

- Edit | Paste
- Right-click | Paste
- alt-click | Paste
- control-V or command-V
- Tap-and-hold | Paste

# The magic clipboard!

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Inexhaustible!



# What can I copy?

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Text or Image or Object

- Copy within same file
- Copy to another file

Files!

From where? *Most* programs/apps

Need more control? “Paste special”

# Linux Extra!

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## Two clipboard buffers

1. Standard
2. Highlight with mouse, middle-click to paste



# Steroids?

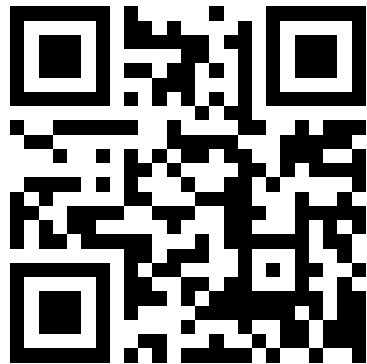
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Use a clipboard manager to handle multiple snippets

- Ditto [Windows]
- Microsoft Office Clipboard\*
- CopyClip, Clipmenu, Flycut [MacOS]
- Clipboard Manager and History, Clips [iOS]
- CopyQ, Clipt [Linux]
- Clipper, Copy Bubble [Android]

# Questions and Wrap-up

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